



FH Salzburg

ACADEMIC CALENDAR - SALZBURG UNIVERSITY OF APPLIED SCIENCES, BEGINNING WITH WS 2019/20

Dates for instructional courses, examination and instruction-free sessions¹

Winter Semester 2019/20	Beginning of semester	01.09.2019
	Beginning of tuition for work-based degree programmes ¹	06.09.2019 (CW 36)
	Beginning of tuition for full-time degree programmes ¹	09.09.2019 (CW 37)
	Christmas Break ²	22.12.2019 – 06.01.2020
	End of tuition ³	08.02.2020 (CW 6)
	Semester Break ²	10. – 23.02.2020
	End of semester	09.02.2020
Summer Semester 2020	Beginning of semester	10.02.2020
	Beginning of tuition ¹	24.02.2020 (CW 9)
	Easter Break ²	Palm Sunday (05.04.2020) – Easter Monday (13.04.2020)
	End of tuition ^{2/3}	11.07.2020 (CW 28)
	Summer Break ²	12.07. - 13.09.2020
	End of semester	31.10.2020
Every Semester	Registration deadline for later initial date ⁴	2 Weeks before the respective early initial date

¹ The beginning of tuition can start at an earlier or a later date depending on the degree programme and will be announced by the degree programme.

² In instruction-free sessions, tuition does not take place except from written examinations, re-takes, submission dates, internships. At the Uniklinikum Salzburg tuition is allowed during the Semester Break in exceptional cases. For part-time degree programmes tuition is allowed during the Semester and Easter Break, during summer Break until 18th July 2019 and before Christmas Break at Monday, 23rd December 2019 until 5.45pm.

³ The end of tuition can terminate at an earlier date depending on the degree programme and will be announced by the degree programme. Exceptions: for GWS degree programmes (BMA, ETH, GUK, HEB, OTK, PTH, RAT) the end of tuition can be extended to the end of July.

⁴ With courses of instruction which require examinations for completion, a choice can be made between an early and a later initial date. Registration for the late initial date takes place in the Degree Programme Office. The deadline stated above is compulsory.

Graduation dates for the FH Salzburg⁵

	Summer	Autumn
Year 2019	Tuesday, July 2 nd – Thursday, July 4 th , 2019	Wednesday, November 6 th – Thursday, November 7 th , 2019
Year 2020	Tuesday, July 7 th – Thursday, July 9 th , 2020	Wednesday, November 11 th – Thursday, November 12 th , 2020

⁵ Students can find out exact dates and times from the Degree Programme Administration. The Rector reserves the right to make alterations in exceptional cases.

SUAS Final Examinations^{6/7}

BWI-B, DPM-B, HTB-B, IMTB-B, IMTE-B, ITS-B, ITSB-B, MMA-B, MMT-B, SMBB-B, SOZB-B⁸		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	June	mid-September – end of October
1 st re-take date	mid-September – end of October	January – mid-February
2 nd re-take date	January – mid-February	June

BMA-B, ETH-B, HEB-B, OTK-B, PTH-B, RAT-B⁸		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	July	mid-September – end of October
1 st re-take date	mid-September – end of October	January – mid-February
2 nd re-take date	January – mid-February	July

GUK-B⁸		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	Beginning of September	end of October
1 st re-take date	end of October	January – mid-February
2 nd re-take date	January – mid-February	Beginning of September

BWIB-B, KMUB-B⁸		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	October	September
1 st re-take date	January – mid-February	October
2 nd re-take date	June	January – mid-February

Master Final Examination Dates except BWI-M, BWIB-M⁹		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	mid-September – end of October	June
1 st re-take date	January – mid-February	
2 nd re-take date	June	

Master Final Examination Dates BWI-M, BWIB-M⁹		
	Main date/early initial date	Alternative date/late initial date
First attempt/3 rd re-take date	October	September
1 st re-take date	January – mid-February	
2 nd re-take date	June	

- ⁶ The admittance of the Bachelor/Master Final Examination presupposes the acquisition of all required ECTS points. The students have to be informed at least a week in advance of the examination date. (§ 18 Abs. 5 FHS PO idgF).
- ⁷ Reporting on the respective next appointed date is binding. Students can find out exact dates and times from the Degree Programme Administration.
- ⁸ The main date is binding. However, irrespective of the Bachelor Thesis, every student has the possibility of post-/preponing the first attempt to the alternative date by applying to the Degree Programme Head (see form in appendix) not later than February 1st (exception GWS, IMT and DPM: April 20th) of the final year of the bachelor-study.
- ⁹ The main date is binding. Every Master student has the possibility of preponing the first attempt to the alternative date by applying to the Degree Programme Head (see form in appendix) not later than February 1st of the final year of study. The prerequisite for this earlier date is the approval of the Master Thesis at the first attempt.

Application for postponing the Bachelor Final Examination from the main date/early initial date to the alternative date/later first date

The Bachelor Final Exam main date/early initial date is compulsory for the Bachelor degree programmes BMA-B, BWI-B, DPM-B, ETH-B, GUK-B, HEB-B, HTB-B, IMTB-B, IMTE-B, ITS-B, ITSB-B, MMA-B, MMT-B, OTK-B, PTH-B, RAT-B, SMBB-B, SOZB-B. The Bachelor students have the possibility of postponing the first examination attempt to the Bachelor Final Examination alternative date/later initial date, by applying to the Head of the degree programme. The respective choice is then considered the first attempt. Admittance to the Bachelor Examination by examination board depends on the positive completion of all instructional courses, the submission within the deadline as well as the positive assessment of both Bachelor Theses (cf. § 18 (5) PO idgF).

BWI-B, DPM-B, HTB-B, IMTB-B, IMTE-B, ITS-B, ITSB-B, MMA-B, MMT-B, SMBB-B, SOZB-B		
	Main date/early initial date	Alternative date/later initial date
First attempt/3 rd re-take date	June	mid-September – end of October
1 st re-take date	mid-September – end of October	January – mid-February
2 nd re-take date	January – mid-February	June

BMA-B, ETH-B, HEB-B, OTK-B, PTH-B, RAT-B		
	Main date/early initial date	Alternative date/later initial date
First attempt/3 rd re-take date	July	mid-September – end of October
1 st re-take date	mid-September – end of October	January – mid-February
2 nd re-take date	January – mid-February	July

GUK-B		
	Main date/early initial date	Alternative date/later initial date
First attempt/3 rd re-take date	Beginning of September	end of October
1 st re-take date	end of October	January – mid-February
2 nd re-take date	January – mid-February	Beginning of September

I herewith apply

Degree Programme _____

Surname _____

First name _____

Personal identification number _____

to transfer my Bachelor Final Examination first attempt to the alternative date/later initial date. With approval of this application by the Head of degree programme, the alternative date/later initial date examination appointment is **binding** and thus all required deadlines according to the degree programme guidelines are to be met.

The dates for the Bachelor Final Examinations by examination board are to be set in the Academic Calendar. Reporting to the next determined date respectively is binding. For those candidates who cannot report in on the compulsory date due to illness verified in writing or for some other pressing reasons, the next following determined date is binding.

Date

Signature of Student

Signature of Head of degree programme

Application for preponing the Bachelor Final Examination from the main date/later initial date to the alternative date/early initial date

The Bachelor Final Examination main date/early initial date is compulsory for the Bachelor degree programmes BWIB-B and KMUB-B. The Bachelor students have the possibility of preponing the first examination attempt to the Bachelor final examination alternative date/early initial date, by applying to the Head of the degree programme. The respective choice is then considered the first attempt. Admittance to the Bachelor Examination by examination board is depending on the positive completion of all instructional courses, the submission within the deadline as well as the positive assessment of both Bachelor Theses (cf. § 18 (5) PO idgF).

BWIB-B, KMUB-B		
	Main date/later initial date	Alternative date/early initial date
First attempt	September	October
3 rd re-take date		
1 st re-take date	October	January – mid-February
2 nd re-take date	January – mid-February	June

I herewith apply

Degree Programme _____
Surname _____
First name _____
Personal identification number _____

to transfer my Bachelor Final Examination first attempt to the alternative date/early initial date. With approval of this application by the Head of degree programme, the alternative date/early initial date examination appointment is **binding** and thus all required deadlines according to the degree programme guidelines are to be met.

The dates for the Bachelor Final Examination by examination board are to be set in the Academic Calendar. Reporting to the next determined date respectively is binding. For those candidates who cannot report in on the compulsory date due to illness verified in writing or for some other pressing reasons, the next following determined date is binding.

Date

Signature of Student

Signature of Head of degree programme

Application for preponing the Master Final Examination from the main date/later initial date to the alternative date/early initial date

The Master Final Examination main date/later initial date is binding for Master degree programmes. Every Master student has the possibility of preponing the first examination attempt to the Master final examination alternative date/early initial date, by applying to the Head of the degree programme. The respective choice is then considered the first attempt. Admittance to the Master Examination by examination board is depending on the positive completion of all instructional courses, the submission within the deadline and approval of the Master Thesis (cf. § 18 (5) PO idgF).

Master final Examination Dates except BWI-M, BWIB-M			
	Main date/later initial date	Alternative date/early initial date	
First attempt	mid-September – end of October	June	
3 rd re-take date			
1 st re-take date	January – mid-February		
2 nd re-take date	June		

I herewith apply

Degree Programme _____
Surname _____
First name _____
Personal identification number _____

to prepone the date of my Master Final Examination first attempt to the alternative date/early initial date. With approval of this application by the Head of degree programme, the reporting in on the alternative date/early initial date examination appointment is **compulsory** and thus all required deadlines according to the degree programme guidelines are to be met.

It is mandatory for the student to report to the next determined Master Final Examination date after completing the admission requirements. The dates are to be appointed once every semester according to the semester calendar and announced beforehand in a timely matter. If the Master Final Examination at the alternative date/early initial date is negative, the next possible submission date is the first re-take date in January – mid-February. For the candidate who cannot report in on the appointed date because of illness which is verified in writing or other pressing reasons, the next following appointed examination date is to be considered binding.

Date Signature of Student Signature of Head of degree programme

Application for preponing the Master Final Examination from the main date/later initial date to the alternative date/early initial date

The Master Final Examination main date/later initial date is binding for Master degree programmes. Every Master student has the possibility of preponing the first examination attempt to the Master final examination alternative date/early initial date, by applying to the Head of the degree programme. The respective choice is then considered the first attempt. Admittance to the Master Examination by examination board is depending on the positive completion of all instructional courses, the submission within the deadline and approval of the Master Thesis (cf. § 18 (5) PO idgF).

Master final Examination Dates BWI-M, BWIB-M			
	Main date/later initial date	Alternative date/early initial date	
First attempt	October	September	
3 rd re-take date			
1 st re-take date	January – mid-February		
2 nd re-take date	June		

I herewith apply

Degree Programme _____
Surname _____
First name _____
Personal identification number _____

to prepone the date of my Master Final Examination first attempt to the alternative date/early initial date. With approval of this application by the Head of degree programme, the reporting in on the alternative date/early initial date examination appointment is **compulsory** and thus all required deadlines according to the degree programme guidelines are to be met.

It is mandatory for the student to report to the next determined Master Final Examination date after completing the admission requirements. The dates are to be appointed once every semester according to the semester calendar and announced beforehand in a timely matter. If the Master Final Examination at the alternative date/early initial date is negative, the next possible submission date is the first re-take date in January – mid-February. For the candidate who cannot report in on the appointed date because of illness which is verified in writing or other pressing reasons, the next following appointed examination date is to be considered binding.

Date Signature of Student Signature of Head of degree programme